



**RICHMOND COMMUNITY SCHOOLS  
BOARD BRIEFS  
April 14, 2010**

Complete minutes  
are available at  
[www.rcs.k12.in.us](http://www.rcs.k12.in.us)

**ACTION ITEMS**

Lawn Mowing Bid Recommendation: Approval of the recommendation that the mowing/trimming of nine (9) elementary schools and the Hibberd Building be awarded to Greenleaf Lawn Care Inc. at their low bid price of \$895 meeting bid specifications.

Human Resources—Notice for Contract Action: Approval of the recommendation that administration be directed to give notice of the consideration of the cancellation of the indefinite contracts of semi-permanent and permanent teachers to be held on May 26, 2010.

Human Resources – Consideration of Non-Renewal: Approval of the recommendation that the administration be directed to give notice of the consideration of the cancellation of the contracts of non-permanent teachers as a result of a possible Reduction in Force. Should it be necessary, names will be brought forward at a future Board Meeting.

Closure of Hibberd Building: Approval of the relocation of the existing programs at the Hibberd Building.

Freshman Year—181 Day Year: Approval of the recommendation to require a 181 day school year for students entering as freshmen at RHS for the 2010-2011 school year.

**CONSENT ITEMS**

Minutes: Approval of March 24, 2010 and April 7, 2010 minutes.

Human Resources: Approval of Employment, Extra Duty Employment, Retirement, Termination and Resignation.

**REPORTS/DISCUSSION TOPICS**

HVAC and Boiler Bid Report: Bids will be received for Elizabeth Starr Academy HVAC Project and Crestdale Boiler Replacement on May 3, 2010. The Notice to Bidders will be published in the *Palladium-Item* on April 11 and 18, 2010, and the *Western Wayne News* on April 14 and 21, 2010. Proof of publications will be on file in the Business Office. All bids and bid documents received will be on file at Warner Maintenance.

Performance Report on Student Achievement (CPASS): Dr. Bourff stated that CPASS meetings occur three times each year with all principals. There was discussion on the purpose of CPASS, what data is collected and how it is used, interventions, and other topics.

It is the policy of Richmond Community Schools not to discriminate on the basis of race, color, religion, gender, national origin, age or disability in its educational programs or employment policies.

**WORK SESSION**

Implications of the Communications Audit: Linda Morgason and Misty Hollis reviewed the timeline of the communication audit. Dr. Bourff stated that efforts are currently being made to create a survey on assessment to gain more information on the comments made in the teacher survey and to the development of a new website. There was discussion on the implications of the communication audit to organizational practices and the impact on the community. Themes that were brought out in the surveys included assessment, professional development, time issues, leadership, and communication. Also discussed was how to prioritize the recommended action plan and how to share the results of the audit. Dr. Bourff will bring next steps to the Board at a future meeting.

**SNAPSHOTS OF SUCCESS**

Business Professionals of America: Richmond High School teachers Angie Nolte and Linda Isom, along with Business Professionals of America students Brandon Pope, Katy Atwell, and Jolessa Wade, made comments to the Board. These students, along with Derek Williams, Chad Bell and Kunal Brahmhatt, qualified to participate in the National Leadership Conference in Anaheim, California in May. The video that won second place at the state level by the Video Production Team was shared. A fundraiser is being held and donations are welcome to assist students in funding the trip to the nationals.

Dr. Bourff announced that Richmond was not among the finalists for the Top High School Commencement Challenge sponsored by the White House and the Department of Education.

Westview Chinese Celebration of Learning: Westview Principal Sheila Hobbs introduced Jie Li, who is at Richmond Community Schools through a Hanban Guest Teacher Grant. Ms. Li teaches Chinese at Westview Elementary School and at the Early College Program. Also introduced was Lijing Peng, an exchange student from China, who spoke on the differences in education in China and the United States. Westview students demonstrated what they have learned about the culture of China and their ability to use the language. An extension has been awarded that will allow Jie Li to return to teach in Richmond Community Schools next year. Ms. Hobbs and Garrison Principal Kelly Andrews, who is hosting Ms. Peng, will visit China in June.

*STUDENT ACADEMIC SUCCESS. PERIOD.*