

## BOARD BRIEFS

Dr. Allen Bourff, Superintendent

August 24, 2011

### REPORTS

First Week of School Activities: Dr. Bourff shared information on activities that took place during the first week of school including the All Staff Back-to-School meeting; Freshman Kick-Off; United Way Kick-Off; Ivy Tech Ceremony for the Early College Cohort that moved up to Richmond High School; and Back to School Nights where Board members and administrators assisted in distributing license plates to families. Dr. Bourff stated that welcome posters with the principal's picture will be placed on every building's door; enrollment appears to be down approximately 84 students; and that students who transferred to other schools within the area are being contacted for feedback on their reasons for leaving. Board members noted the clean appearance of the buildings; the teachers' hard work getting ready for the beginning of school; and the student relationship building and team building that is taking place in the buildings.

Monthly Financial Report: Bob Coddington summarized that revenue increased by \$55,000 and that expenditures decreased by \$1,038,000. Mr. Coddington reviewed the Cash Flow, Income and Expense Analysis.

Personnel Report: The total number of employees for July 2011 was 809.

Master Planning Objectives: The draft master plan objectives include: Efficient Use of Resources, Stability, Flexibility, Student Learning Needs, and Parental and Public Appeal. There was discussion on the focus of the objectives, if all the objectives have the same weight, the definition of master planning, prioritizing objectives, internal vs. external master planning, closing buildings, timeline, marketing, and other topics. Dr. Bourff summarized that Efficient Use of Resources would be removed as an objective, as it is the goal of the master planning, and that the four remaining objectives will help to reach that goal. Dr. Bourff will bring a design for the use of focus groups to the next board meeting.

Student Health Clinic: Dr. Bourff reported that there is no recommendation regarding the student health clinic at this time. The grant is location specific, and the future use of Hibberd has not been determined. Mr. Coddington has had conversations with the grant project manager and determined that the deadline to complete the project is February 2013. Wayne County Health Department Director Eric Coulter and Dr. Bourff will meet to discuss options. There was a discussion on what is currently being done to address absences and to determine barriers to receive services.

### ACTION ITEMS

Donations: Acceptance of \$650.00 in donations.

Registered Sex Offender Policy: Adoption of the Registered Sex Offender Policy as presented.

Smart Board Systems Purchase: Approval to waive the applicability of Policy 6320 - Purchasing for the Smart Board Systems Purchase and approval of the recommendation to accept the lowest responsive and responsible quote of \$145,080.00 from Smart Ed. Ron Cross noted that the rationale is appropriate under special purchases of the public purchasing laws. As the product is already in place in other schools in the system, in the interest of curricular consistency from building to building and mobility of students, this purchase is appropriate due to its compatibility with existing equipment making it a special purchase.

### CONSENT ITEMS

Approval of Minutes: Approval of August 9 and 10, 2011 minutes.

Human Resources: Approval of Employment, Change in Status, Extra Duty Employment, Extra Duty Resignation, Extra Duty Separation of Service, and Separation of Service.

Accounts Payable: Approval of the Accounts Payable Voucher Register for a grand total of \$3,075,822.75.

Filing of Reports—Assessment Calendar: Approval of the recommendation to approve and file the Assessment Calendar.

### PUBLIC HEARING

Public Hearing for Capital Projects Fund 2012-2014, Bus Replacement Plan 2012-2023 and 2012 Budgets: The Board of School Trustees held public hearings prior to plan adoption. The adoption date will be September 14, 2011. The required notices have been published and the public hearing is a continuation of the process prior to adoption. There were no public comments.

### SNAPSHOTS OF SUCCESS

RHS Band: Band Director Terry Bettner, Associate Director Nathan Rigsby, Director of Devillettes Terry Runnels, Devillettes Assistant Andria Rodal, and band students shared information regarding the second place finish of the RHS Band at the 2011 Indiana State Fair. Richmond also received large band caption awards for music, general effect, and percussion. The Band was presented with a resolution in their honor.

It is the policy of Richmond Community Schools not to discriminate on the basis of race, color, religion, gender, national origin, age or disability in its educational programs or employment policies.