



**RICHMOND COMMUNITY SCHOOLS**  
**BOARD BRIEFS**  
**February 24, 2010**

Complete minutes  
are available at  
[www.rcs.k12.in.us](http://www.rcs.k12.in.us)

**BUDGET RECOMMENDATION REPORT**

Dr. Bourff presented the following chronology of the Richmond Community Schools Budget Recommendations:

- Contract negotiations with REA for two years
- Two year forecast and 8% cash balance as guides
- Settlement of teachers' contract in early December with contingency fund of \$650,000
- Governor Daniels announces possible 2010 revenue reductions
- District values identified for purposes of planning for revenue reduction
- Governor announces revenue reductions December 31st of approximately 4%.
- Deferment of 2010 bonuses, raises, and rebates for classified and administrative staffs yielding \$408,000 in savings
- Discussion with Board in early January of impending cost reductions and subsequent recommendations scheduled for February
- Financial forecast to 2013, values of Corporation, and Citizens Checklist to guide budget considerations
- Early retirement bonuses made available for staff
- Negotiations with REA for potential cost reductions
- Insurance trust examines the state health insurance plan
- Early February cost reduction concept announcements
  - Non replacement of staff
  - Closure of building
  - Reduction of days for administrative staff
  - Contract negotiations with Kelly Services

Dr. Bourff presented the following budget recommendations for Board consideration for action at the March 10, 2010 Board meeting.

- Establish the goal of a balanced budget of the General Fund by the end of 2011 based on the assumption that state tuition tax support will be no greater in 2011 than in 2010.
- Approve the closure of the Hibberd building and relocation of programs currently in operations there.
- Authorize the Superintendent to prepare a compensation enhancement package for classified and administrative staff December 2011 using funds that exist in excess of an 8% cash balance of the General Fund as of December 31, 2011.
- Authorize a study of the educational and organizational structure of Richmond Community Schools to determine opportunities to enhance instructional quality and achieve financial and operational efficiencies. Such opportunities could include grade level reconfiguration, program combination, building closure(s) and/or staff reconfiguration.

**REPORTS/DISCUSSION TOPICS**

Monthly Financial Report: Bob Coddington summarized that revenue is down \$175,000 and that expenditures are down 107,000 and reviewed the Income and Expense Analysis and Cash Flow.

Monthly Personnel Report: The total number of employees for the January 2010 was 822.

**SNAPSHOTS OF SUCCESS**

Garrison National Elementary Honor Society: Principal Kelly Andrews and student Grace Townsend, President of the Garrison Chapter of the National Elementary Honor Society, reported on activities including raising money for the relief effort in Haiti. Students raised \$1,751.46 which has been presented to the Wayne County Red Cross.

**ACTION ITEMS**

Donations: Acceptance of \$2300.00 in donations.

2011-2012 School Calendar: Approval of 2010-2011 and 2011 and 2012 School Calendars as presented.

**CONSENT ITEMS**

Minutes: Approval of February 10, 2010 minutes.

Human Resources: Approval of Employment, Extra Duty Employment, Retirement, Resignation, and Separation of Service.

Accounts Payable: Approval of the Accounts Payable Register for February and Payroll Claim Listings for January and February 2010 for \$3,575,006.19.

It is the policy of Richmond Community Schools not to discriminate on the basis of race, color, religion, gender, national origin, age or disability in its educational programs or employment policies.

***STUDENT ACADEMIC SUCCESS. PERIOD.***