



**RICHMOND COMMUNITY SCHOOLS  
BOARD BRIEFS  
November 24, 2010**

Complete minutes  
are available at  
[www.weRichmond.com](http://www.weRichmond.com)

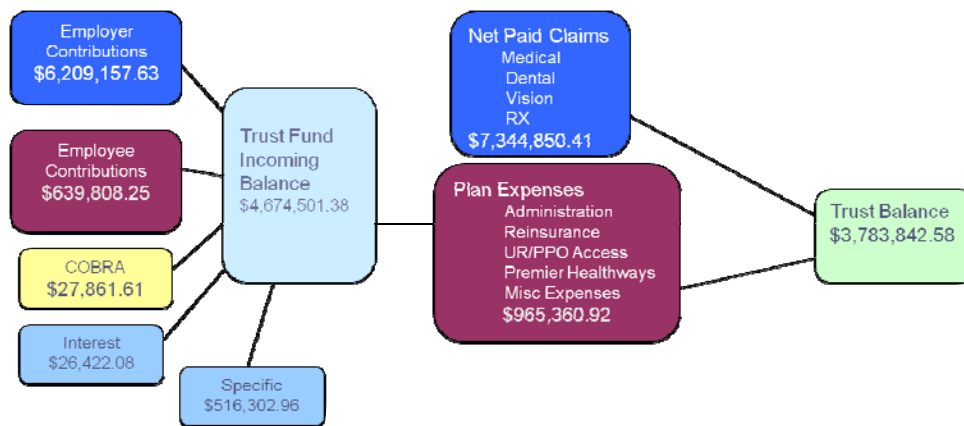
**REPORTS/DISCUSSION TOPICS**

Monthly Financial Report: Bob Coddington summarized that revenue is down \$188,000 and that expenditures are up \$861,000 due to three pays in October 2010. Mr. Coddington reviewed the Cash Flow, Income and Expense Analysis, and Progress to 2011 Balanced Budget.

East Central Service Center Dividends of Membership: Bob Coddington reported that Richmond Community Schools paid \$18,000.50 to belong to the East Central Service Center and saved \$133,164.75 in goods and services for a net savings of \$115,164.25.

Monthly Personnel Report: The total number of employees for November 2010 was 808.

Year End Review of the Employee Health Insurance Trust: Bob Coddington, Aleasia Stewart, and Barb Pennington presented a report on the Richmond Community Schools Insurance Trust including information on the structure, funding and cost of the plan. Below is the Income and Expense Flow Map.



Income + Beginning Trust Balance — Expenses = Ending Trust Balance  
 Gross Paid Claims — Specific and Aggregate Refunds — Claim Refunds = Net Paid Claims

**LITERACY**

Dr. Kathy Parker reported on literacy efforts in the district including the Third Grade Reading Plan, the Indiana Reading Framework, current practices, best practices, and other topics.

**CONSENT ITEMS**

Minutes: Approval of November 10, 2010 minutes.  
Human Resources: Approval of Employment, Termination, Extra Duty Employment, Resignation, and Extra Duty Resignation.  
Accounts Payable: Approval of the Accounts Payable Voucher Register for November 2010 and Payroll Claim Listings for October and November 2010 for a grand total of \$3,685,142.40.

**SNAPSHOTS OF SUCCESS**

Recognition of Recent Outstanding Student Accomplishments and Honors: Chad Bolser recognized members of the Girls' Golf team Ashtyn Brown, who has been selected as a Riley Champion and has signed with Ball State University, and Trisha Witherby, who has signed with Michigan State University.

**ACTION ITEMS**

Donations: Acceptance of \$940.00 in donations to Richmond Community Schools.  
Computer Leasing Agreement: There was discussion on leasing versus purchasing computers. The Board encouraged the administration to expedite the purchase of the 450 computers, using available funds rather than a lease contract. Dr. Bourff stated that the issue will need to be brought back for further discussion as leasing was a directive from the Board. A motion to approve the Lease Agreement for 450 Dell Optiplex teacher and staff computers failed.  
School Based Health Clinic Grant: Approval of the request to submit the School Based Health Clinic Grant. Dr. Bourff stated that the Hibberd Building has been proposed for the site of a School Based Health Clinic if the grant application submitted in partnership with Reid Hospital is approved.  
Human Resources: Approval of the recommendation to employ Mr. Mark Millis as the Assistant Superintendent of Richmond Community Schools effective January 1, 2011.

It is the policy of Richmond Community Schools not to discriminate on the basis of race, color, religion, gender, national origin, age or disability in its educational programs or employment policies.

