



Richmond Community Schools Elementary (PK-4) Reentry Plan

The following procedural changes have been made at Charles, Crestdale, Fairview, Starr, Vaile, and Westview. Additional safety precautions may be taken specific to each building and will be shared by building principals.

Traditional School Programming:

All staff will receive training regarding prevention, symptoms, and cleaning. Practices that we will be encouraging on a daily basis are:

- o Frequent and effective washing of hands;
- o Refraining from touching face;
- o Wearing a mask;
- o Social distancing;
- o Staying home when sick.

All classrooms will educate students about hygiene including covering coughs, hand hygiene, masks, and social distancing to begin the school year. Education about COVID-19 will occur so that students have a general understanding of the disease and approaches individuals can take to stay safe.

Staff and students are strongly encouraged to wear face coverings while at school. Students will be required to have a mask or face covering with them at all times.

- o Students should plan to have 2 cloth masks as part of their school supplies.
- o Students may also want to wear a clip to help keep masks clean and allow for easy on and off usage.
- o Masks will be provided to students who do not have one.
- o Every employee will be provided with a face shield.

Certain situations may exist throughout the school day where students must wear masks. If students and staff are unable to socially distance, a mask must be worn. Masks will be required on buses, while entering and exiting the school building, while picking up food in the cafeteria line, and in the hallways. Masks will be worn in the classroom when social distancing is not possible.

Classrooms will be configured in accordance with social distancing recommendations as much as possible.

- o Students will remain with the same cohort of students throughout the day. Instructional groups will be formed within that cohort of students.
- o Students will have assigned seats in the classroom, and desks will be spaced further apart and all facing the same direction when feasible.
- o Plexiglass dividers will be used in high-traffic areas and in classrooms during small group instruction.

Teachers will be enforcing appropriate hallway behavior: single-file and right-hand side throughout the school day.

Time will be scheduled at the end or between creative arts classes in order to allow for cleaning.

Student desks will be cleaned daily.

Hand sanitizer and cleaning products will be available in every classroom.

Water will be provided upon request. Water fountains will be turned off.

Building Level Procedures:

Visitors will be permitted by appointment only and must remain in the lobby of the school.

Visitors must maintain proper social distancing.

All visitors to buildings must wear a mask or face covering.

Visitors will not be permitted in any classrooms with the exception of curricular programming and mental health services.

Parents/guardians will not be permitted to walk their students inside the building.

Item pick-up and drop-off will be conducted with no contact between parents and staff.

Recess:

Playground equipment will be utilized based on a schedule.

Students will be encouraged to use hand sanitizer and/or wash hands before and after recess.

Food Service:

Students will eat breakfast in their classrooms.

Lunch will be provided to students in multiple areas, including the cafeteria and classrooms, to maintain social distancing. Students will be assigned seats.

Visitors will not be permitted during lunch.

Clinic Procedures:

Each elementary school will create a quarantine location for students who show symptoms of COVID-19.

Minor issues or injuries will be resolved with the student's teacher. The clinic will be reserved for major illnesses or injuries.

Student Arrival and Drop-Off:

Students will be dismissed to and from buses sequentially to provide for proper social distancing.

Students will be required to wear masks while on the bus.

Parents/guardians are encouraged to follow social distancing guidelines during student pick-up or drop-off. Click your child's school below for additional details.

[Charles](#)
[Crestdale](#)
[Fairview](#)
[Starr](#)
[Vaile](#)
[Westview](#)

Multiple entrance/exit points will be utilized to maintain social distancing. These changes will be communicated by the building principal.

Mindfulness:

It is important to recognize that many parts of this school year are not going to be normal. Our mindset is important as we go through this school year. It is important that we provide moments of calm to regroup and also to have quiet. These mindful moments are as important now, during the current school year, as they have ever been. We will carve time for these moments. We have been wired to maximize each and every second to ensure the most of our instructional time with children. We will continue to emphasize engagement and time-on-task, but will also recognize that the daily operations of school will require us to have longer periods of time for some activities and smaller periods of time for others. ***We will do this together.***