RCSCanaRx
235 Eugenie St. W. Ste. 105D
Windsor, ON, CA N8X 2X7

TO: Employees, Retirees and Dependents

FROM: Richmond Community Schools – CanaRx

DATE: January 1st, 2019

Introducing

RCSCanaRx

Effective January 1st, 2019, Richmond Community Schools will make available on a **voluntary** basis to eligible Employees, Retirees and Dependents a new, cost saving, **international mail order drug program** for *brand name prescriptions* administered by CanaRx. ***RCSCanaRx*** is a voluntary program and does not replace your current prescription benefit plan.

Advantages of joining the *RCSCanaRx* program administered by CanaRx are:

- **$0 COPAY** for all prescriptions offered through the program
- Prescriptions shipped directly to your home with no shipping and handling costs
- No out-of-pocket expenses
- See attached list of brand name prescription medications available

How does it work?

- Review enclosed formulary list of brand name prescriptions to determine if any of your current medications are available through this program
- Before ordering through CanaRx, you or your doctor must attest that you have been taking your prescribed medication for at least 30 days - this is to ensure you have not experienced any complications with the medication
- Ask your doctor for a prescription for a **3-month supply** with **3 refills**
- Request your doctor to fax your enrollment form and prescription directly to ***RCSCanaRx***

  -OR-

  Mail your original prescription and completed enrollment form to ***RCSCanaRx***
- Include a copy of your photo identification for pharmacy verification
- CanaRx will call you prior to each refill to ensure that you have a continuous supply of medications
- Allow 4 weeks for your initial delivery when ordering new medications

CanaRx Contact Information:

- Mail 235 Eugenie St. West, Suite 105D, Windsor, ON, Canada, N8X 2X7 **OR** P.O. Box 44650, Detroit, MI 48244-0650
  (This P.O. Box is used for expediting all communications crossing the border.)
- Fax 1-866-715-(MEDS) 6337
- Phone 1-866-893-(MEDS) 6337
- Website www.RCSCanaRx.com

Should you have any questions regarding the ***RCSCanaRx*** program, please call the CanaRx toll free phone number **(1-866-893-6337)** with your questions.

Remember… this is a voluntary program and not replacing your current prescription benefit plan.