

BOARD BRIEFS

Dr. Allen Bourff, Superintendent

September 28, 2011

REPORTS

Monthly Financial Report: Bob Coddington summarized that revenue is down \$6,000 and that expenditures are up \$773,000. Mr. Coddington reviewed the Cash Flow and Income and Expense Analysis.

Enrollment (ADM) Financial Implications: Bob Coddington reported on the September 16, 2011 Average Daily Membership (ADM) count and the funding implications. The ADM count was 4893.4, down 78.8 from 2010 for a possible decrease in funding of \$659,000. Mr. Coddington reviewed a Department of Education funding comparison. There was discussion on when the ADM count is taken and providing more detailed financial information on the federal stimulus funds and the Safe Schools/Healthy Students grant.

Personnel Report: The total number of employees for August 2011 was 802.

Certified Staff Hours: Dr. Bourff stated that the teacher contract form prescribed by the Indiana Department of Education, per IC 20-28-6-3, requires that the number of hours to be worked daily by the teacher be specified. Contracts will not reflect a change in daily hours from the current seven hours-thirty minutes for the 2011-2012 school year. Dr. Bourff also stated that certified staff hours are no longer a part of the contract but are discussable, that there is an expectation for teachers to attend school events beyond the school day, and that the Tuesday professional development meetings may go until 4:30 p.m.

Master Plan: Dr. Bourff stated that a survey with assumptions that have been revised based on Board discussions will be sent to teachers, and possibly to the public, in preparation of the first focus group meeting on October 13th. The focus group will review the status quo, examine the assumptions, discuss objectives, and give feedback. Ron Maze is in the process of visiting all the buildings and noted that they are in very good condition. He has met with principals and they have been very open minded and they all want continuity for the students. There was discussion on the focus group structure, timeline, assumptions, how the recommendations will be presented, the survey not being anonymous, and other topics. Mr. Maze will meet with Board members following the first focus group and will also have follow-up meetings with the principals.

ACTION ITEMS

Donations: Acceptance of \$9,591.21 in donations.

Annual Financial Goals: Approval of the 2012 Annual Financial Goals as presented. RCS, with 69.2% of all revenues for the 2008-09 school year going to academic achievement or instructional support, as shall continue in 2012 to maintain this percentage by:

- Balance the General Fund Budget in 2012
- Reducing non-classroom personnel as needed
- Achieving appropriate General Fund student to classroom teacher ratios
- Not adding any additional classified staff
- Continue to reduce general and administrative costs through co-op purchases and competitive price quotes

Attorney Contract Revision: Approval of the Attorney Contract Revision to comply with provisions of SEA 590 relating to the employment of unauthorized aliens.

CONSENT ITEMS

Approval of Minutes: September 14, 2011 minutes.

Human Resources: Approval of Employment, Extra Duty Employment, Change in Status, Extra Duty Separation of Service, Unpaid Leave of Absence, Resignations, Separation of Service, Extra Duty Employment, and Extra Duty Resignations.

Accounts Payable: Approval of the Accounts Payable Voucher Register for a grand total of \$4,553,563.12.

Title III and Non-English Speaking Program Grants: Acceptance of the Title III allocation for school year 2011-2012 of \$19,857.24 and the Non-English Speaking Grant allocation of \$14,629.86.

Filing of Reports: Approval to the recommendation to approve and file the ECA Transfer Report.

FOLLOW UP—OLD BUSINESS

Dr. Bourff stated that he has attended public policy meetings recently and that there may be some action in the legislature next year to consider different ways of handling how homeschool numbers are processed.

Dr. Bourff discussed the NCLB issue of special needs students who earn a certificate of completion and are counted against the graduation rate. The DOE has filed a waiver with a provision included that those students no longer be counted as a part of the graduation cohort.

It is the policy of Richmond Community Schools not to discriminate on the basis of race, color, religion, gender, national origin, age or disability in its educational programs or employment policies.