

Volunteer Background Checks Form

3121/4121

Richmond Community Schools requires a background check to be completed by the Wayne County Sheriff's Department and an Indiana State Police Limited Criminal History Check, in order for you to volunteer at one of our school buildings.

Please complete this form except the boxed in area.

School name: _____

Applicant's Name: Last: _____ First: _____ MI: _____
(Please PRINT Name)

Alias/Maiden and/or Other Names: _____

Present Address: _____

City: _____ State: _____ Zip: _____

Social Security Number: _____
(Background checks WILL NOT be processed without SS#)

Date of Birth: _____ Sex: _____ Race: _____

INDIANA STATE POLICE LIMITED CRIMINAL HISTORY CHECK

Richmond Community Schools has the capability of checking online for your Indiana State Police Limited Criminal History Check. ***If you prefer to obtain the Limited Criminal History Check on your own***, you may do so by filling out Form 8053, submit a money order or cashier's check for \$15.00 (no personal checks) payable to the State of Indiana. The results will be returned to you. NOTE: The request must be sent to the Indiana State Police in accordance with state law. (You may obtain Form 8053 from Richmond Community Schools.)

I _____ (Please Print Name) give Richmond Community Schools permission to obtain a background check from the Wayne County Sheriff's Department and an Indiana State Police limited Criminal History Check.

 Applicant's Signature: _____ Date: _____

For Sheriff's Department Use Only!

Was applicant arrested? Yes _____ No _____
Details attached. _____
Record Clerk's Signature

Revised April 6, 2012

