



Richmond Community Schools

eLearning Day - Parents FAQ 2019-2020

What is an eLearning Day?

The Indiana Department of Education eLearning Day Program can be used on a day of inclement weather, on a make-up day for inclement weather, or on a planned day, i.e.: professional learning for teachers, parent meetings, etc. Additional information can be found at <https://www.doe.in.gov/elearning/elearning-day-program>

How will my student receive assignments for the eLearning Day?

Learning objectives/instructions/assignments will be posted in the RCS Learning Management System – Canvas, by 9:00 am in the event school is canceled and on the following planned days: Parent Teacher Conference Day/eLearning Day in October and Teacher Work Day/eLearning Day in January. Link to Canvas: <https://richmond.instructure.com/login/ldap>

Do students have to complete assignments in Canvas?

Teachers may opt to send home paper/pencil assignments. Teachers may also opt to assign a hybrid of online and paper/pencil assignments. Learning objectives will be posted in Canvas by the teachers by 9:00 am on an eLearning Day.

What is the Canvas login?

The Canvas login is the same login information for all accounts students use at school. Parents may create their own Canvas account. Link to Canvas: <https://richmond.instructure.com/login/ldap> Select “Click Here for an Account”.

How long is the assignment completion window? (for attendance purposes)

Elementary Assignments:

The Canvas assignment window will close four (4) school days following the actual eLearning Day. Paper assignments, if applicable, will be given the next returning school day and are due within four (4) school days following the actual eLearning Day. Attendance should be submitted to the office on the 5th day after the eLearning Day.

Secondary Assignments:

The Canvas assignment window will close two (2) school days following the eLearning Day. Paper assignments, if applicable, will be given the next returning school day and are also due within two (2) school days following the actual eLearning Day. Attendance should be submitted to the office on the 3rd day after the eLearning Day.

How is attendance taken on the eLearning Day?

Elementary Attendance:

All students are counted present for the eLearning Day if they attempt any part of any assignment that was assigned to be done for the eLearning Day. This includes incomplete work or partially done work.

Secondary Attendance:

All students are counted present for the eLearning Day by individual periods. If the student attempts any part of an assignment that was assigned to be done for that period for the eLearning Day they will be considered present. This includes incomplete work or partially done work.

Will buildings be open on the eLearning Day?

Buildings will not be open on the eLearning Days.

What if I need to get in contact with someone on the eLearning Day(s)?

Parents should first attempt to contact a teacher via the teacher's email or in Canvas using the inbox feature that is built into the system. For additional assistance by phone, please call 765-973-3300 or email ElementaryeLearning@rcs.k12.in.us for elementary questions or SecondaryeLearning@rcs.k12.in.us for secondary questions. A staff member will be available to assist and/or take your contact information for the teacher. Teachers

are expected to respond to any student/parent questions within 24 hours on the next school day, but more than likely will respond on the eLearning Day.

Will additional student support and/or additional building hours be offered?

Principals may schedule paraprofessionals to work additional hours before and after school during the eLearning weeks to help students with assignments. Please contact your building principal for details on dates and times for extra help.

What is the availability of internet access in Richmond?

Morrisson-Reeves Library has free internet and professionals who can help students. The library will be open from 9:30 am to 4:00 pm on the eLearning Days. Additional internet sites include Downtown Richmond, Reid Hospital, McDonald's, Tim Horton's, Burger King, IHOP, Roscoe's, Starbucks, McAlister's, and Boys & Girls Club-Wayne County.